

Military Vehicle Preservation Association

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POLICY 1: Formation & Functions of Committees (Adopted March 2001, Revised March 2005 & March 2006)

Committees: The Board of Directors of the Association, by resolution, may appoint committees, each of which shall consist of two or more individuals. These committees, to the extent of provided in said resolution, shall have and exercise the authority of the Board of Directors. The designation and appointment of any given committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it or them by law. One member of the committee shall be appointed chairman.

Standing Committees: A standing committee is one that serves the Association on an ongoing basis.

Executive Committee: The executive committee shall consist of the President, Vice President(s), Secretary, Treasurer, Chief Operating Officer and Past President. It shall have and exercise the powers of the Board of Directors between meetings of the Board, subject to any prior limitations established by the Board. All actions by the executive committee shall be reported to the Board of Directors by electronic means within 10 working days.

Finance Committee: This committee shall oversee budget of the Association, recommending investment policy the reserve fund of the Association. The members shall be of the Board of Directors, and the Chief Operating Officer. The President may appoint special advisory members in a voting capacity.

Nominating Committee: The president shall appoint a nominating committee, to be approved by the Board of Directors. The committee shall consist of not more than five (5) members, one of whom shall be the Vice President, who shall sit as chairperson. The president shall appoint the nominating committee at the summer Board meeting prior to the fall elections. The Nominating Committee will receive and verify the resumes and qualifications of the candidates as set forth in the bylaws, and shall make recommendations to the Board for a slate of suitable candidates. Guidelines regarding geographical distribution will be made available to the Nominating Committee. The Nominating Committee shall attempt to achieve balanced Board representation.

Awards and Recognition Committee: This committee shall recommend candidates for recipients of Association awards to the Board of Directors for approval. Award types and guidelines for

selection require approval of the Board of Directors. Current subcommittees are as follows: Drivers Award, Honor Roll/Distinguished Service, Newsletter Editor, President's Recruiting and Vehicle Judging.

Members Liaison: To facilitate communication between members of the MVPA

Marketing/Promotion Committee: This committee shall develop and carry out plans to acquire exposure and recognition for the MVPA through a variety of media in the U.S. and overseas such as; newspaper and magazine articles, television, corporate sponsorship, endowments, increased internet exposure, event participation.

Convention Development and Support Committee: This committee shall seek out and communicate with affiliated groups interested in hosting a MVPA convention. Insure that the host group understands the financial, space/weight, location and timing requirements. They will present bids to the Board of Directors at either the Summer or Winter meeting and act as a liaison between the host group, MVPA Directors, convention site and hotel management. The committee will be the liaison between the host group, COO, MVPA Attorney and site/hotel managements during contract negotiations.

Government Liaison Committee: This committee shall keep the Board of Directors and MVPA membership informed of any governmental issues pertaining to or potentially affecting the military vehicle hobby.

Historical Archives: This committee shall assist the directors of the archives in the organization, funding and growth of the pictorial and documentation collection.

Associate/Business Committee: This committee shall be chaired by the Vice President or Secretary and will screen potential Associate Members and review annually the current Associate Members insuring compliance of Policy # 7. This committee will enhance business relations with an annual telephone call inquiring about the concerns and suggestions of the Associate members, thanking them for supporting the hobby and encouraging them to advertise in Supply Line. They will oversee the summer Associate/Vendor Support meeting.

Affiliate Support Committee: This committee shall be chaired by the Vice President or Secretary and will screen potential affiliate groups to insure compliance with Policy #4. They will recommend new affiliated groups for a vote by the Directors at either of the annual Board meetings. They will support relations between the affiliated groups and national with an annual telephone call to field any concerns or suggestions. They will host the President's advisory meeting at the annual convention.

Publication Committee: This committee will consist of the publication Editors, President and Association Manager. Oversee the production and publication of Supply Line and Army Motors.

MVPA Foundation Committee: This committee is to establish enduring 501c3 foundations for the preservation of military vehicles like the MVPA Historical Archives such as a museum, building fund etc and the solicitation of the gifts and donations by which to fund the foundations.

Technical Advisory Board Committee: Communicate with the MVPA's volunteer technical advisors. Arrange for technical advise to be shared at the annual convention.

Safety Committee: Promote safety through articles for MVPA publications and consult with convention chairman on safety issues at the annual event.

Website Committee: To oversee, review, monitor and make recommendations to headquarters.

Five Year Plan Committee: To insure the current plan is implemented and carried out. To make recommendations to the Board for updates and changes as needed.

MVPA Event Committee: Plan and promote national events such as D-Day+60, Alcan Highway revisited, Affiliate link-up convoys and regional shows.

Legal Advisory Committee: This committee is to be chaired by a director who will communicate with the MVPA's Attorney on legal matters concerning the MVPA and Board of Directors. In addition, seek pro bono legal advice from MVPA members who are attorneys.

Corporate Liaison Committee: Establish Corporate Sponsorship guidelines and implement, establish liaisons with museums, CAF, other car/truck clubs, re-enactor groups, events, shows, movies, film commissions, veteran's organizations, youth groups, charities, etc.

Re-enactor Liaison Committee: Foster communications between re-enactor groups and the MVPA encouraging membership and participation at MVPA conventions and events.

POLICY 2: Display of Weapons, Uniforms and Vehicles (Adopted February 1998 / Amended March 2001)

UNIFORMS: United States Statutes and Department of Defense Regulations prohibit anyone, except a member of the Army, Navy, Air Force, or Marine Corps, from wearing the uniform, or distinctive part of the uniform of U.S. military forces, except as otherwise provided by law. Only lawfully authorized persons may wear current U.S. military uniforms at MVPA events. Uniforms no longer utilized by U.S. Armed Forces may be worn, if done so in a dignified and respectful manner at MVPA events, meetings, or in conjunction with vehicle displays. It is strongly recommended, out of respect to those that served in the U.S. military services, that decorations for valor not be worn unless said member has earned such decoration through prior or current military service.

Politically significant uniforms should not be worn under any circumstances. These include, but are not limited to, such uniforms as SS or Gestapo uniforms, etc. Common sense and due regard for the feelings of others will help avoid the creation of public relations problems.

MVPA members who wish to wear a distinctive uniform depicting themselves as a member of a MVPA affiliate group are encouraged to wear uniforms that are distinct, similar and are worn with respect. If worn, it is recommended that the MVPA patch be worn on the left sleeve and the affiliate groups patch on the right sleeve.

FIREARMS, AMMUNITION, EXPLOSIVE DEVICES: No live ammunition or explosive devices are permitted at MVPA sponsored events. Fully functional firearms at MVPA sponsored events are discouraged. Deactivated or nonfunctioning firearms are preferred over functioning firearms for obvious safety reasons.

Fully functional firearms or functional firearm receivers shall not be bought or sold at MVPA sponsored events.

All persons displaying weapons of any kind or nature shall conform to all Federal, State, and local ordinances at all times.

Any person bringing a functioning firearm to a MVPA event or display shall have said firearm cleared and securely tie?wrapped (or otherwise rendered incapable of immediate use) by the event or display safety coordinator, or by a member of the event or displays

safety committee, before participation in the event or display. No weapons that are capable of discharging any form of ammunition or functional firearm receivers shall be advertised in MVPA publications. Fake, dewat, demilled firearms and firearm parts may be advertised.

VEHICLES: Vehicles shall not be driven at or in, or transported to or from, any MVPA event or display in such a manner as to endanger property or people. Vehicles involved in MVPA events or displays may be moved only in conformity with the written rules of the event or written and/or verbal instructions of MVPA event officials.

PENALTIES: Any person failing to adhere to these rules, or exhibiting other negligent or irresponsible behavior, may face expulsion from the event or display and, if appropriate, suspension or termination of MVPA membership.

POLICY 3: Board Of Directors Election Procedures (Adopted August 1998 / Amended March 2001, June 2002, March 2004, March 2005, March 2007)

The following procedures will be followed in conjunction with the bylaws 3.2 Number and 3.3 Election or Appointment whenever the general membership votes for a member of the Military Vehicle Preservation Association Board of Directors.

Each Regular and each Life member shall have the right to vote by mail?in ballot, on matters required by the Missouri General Nonprofit Corporation Act or determined by the Board of Directors. Associate, Honorary and Complimentary members have no voting rights. Because of the wide geographic dispersion of Regular and Life members worldwide, all voting by such members shall be by mail?in ballot, and no member has any right to vote in person as a member at any regular or special meeting of members. Election of Directors: Each Regular and Life member in good standing on the date of the balloting is entitled to one (1) vote for each Director position to be filled by membership vote in an election of Directors. Cumulative voting (casting more than one vote per candidate per ballot) is not allowed for election of Directors or any other purpose.

MVPA Election Procedures - publication dates may vary slightly and will be updated prior to each election.

1. Call for nominations to be published in the March Supply Line (Deadline 22 December / Mails 1 February).
2. Nominations reminder to be published in the May Supply Line (Deadline 21 February / Mails 25 March).
3. Nominee resume, application and photo must reach MVPA Headquarters by 1 May.
4. The nominating committee will review the qualifications of the nominees, and any Director who seeks re-election including his/her performance on the Board, and will present the slate of candidates to the Board of Directors by 1 June
5. The Board of Directors must approve a slate of candidates by 20 June
6. Approved candidate resumes will be edited by the Supply Line Editor and published in the September Supply Line (Deadline 20 June / Mails 22 July)
7. An official MVPA ballot and voting instructions are to be included with the September Supply Line. The ballot will be printed on a heavy bond color paper and placed as a dust cover over the September Supply Line. All voting instructions on the ballot will be in a multilingual format as determined by the nominating committee.
8. A Vote Reminder will be published in the November Supply Line (Deadline 22 August/Mails 23 September)

9. All ballots must be mailed to a certified public accountant selected by the MVPA Board of Directors. Ballots must be postmarked by 1 November of the election year and must be received by the MVPA's CPA by 15 November. Each ballot must include the member's signature and MVPA membership number, in the designated spaces, to be valid. Consolidation of individual ballots into a single envelope for mailing purposes is permissible. MVPA Headquarters to be notified of the election results by 1 December.
10. The MVPA President or Vice President will notify all nominees of the election results before 15 December.
11. Newly elected directors of the Association, having been qualified prior to the election, will take office as soon as the election process is complete and will participate in the winter meeting, usually held in mid-March.
12. Election results will be published in the March Supply Line (Deadline 22 December / Mails 1 February)

POLICY 4: Affiliated Organizations
(Adopted July 1981 / Amended March 2001 /
Amended August 2005)

The Board may vote to affiliate with any organization, which seeks to affiliate with the MVPA.

Recognition:

Request for recognition must be submitted to the Affiliate Group Chairman and include an affiliation form, which may be obtained from Headquarters.

Recognition of an affiliated organization shall be for a period of one year, unless sooner revoked by the Board of Directors. HEADQUARTERS WILL SEND AN ANNUAL UPDATE FORM TO ALL AFFILIATED GROUP PRESIDENTS TO BE COMPLETED AND SIGNED ON A TIMELY BASES.

Within 90 days after formation affiliates should select a distinctive group name and logo (subject to approval) adopt bylaws, establish membership dues and prepare a membership list. A copy of all shall be sent to the MVPA Affiliate Chairman.

Recognition of any affiliated organization shall cease if the affiliate fails to answer any written communication within 90 days, unless sooner as required by said communication.

Officers:

Ten MVPA members in good standing in a local area are required to start an affiliate. Nomination, election and installment of at least these officers: President or Chairman, Secretary and Treasurer or Secretary/Treasurer and the appointment of a Newsletter Editor.

All Affiliate Group Officers and Newsletter Editor shall be required to join the MVPA. Failure to do so may be grounds for revocation of affiliation. All affiliate members should be strongly encouraged to join National.

Affiliate officers shall not have been convicted of any felony, nor shall they engage in illegal activity or activities that may reflect, effect or damage the good name of the MVPA.

Newsletter:

Affiliation shall not be granted to any organization that does not publish a newsletter or other periodical at least quarterly (unless waived by the Board of Directors). A COPY OF EACH NEWSLETTER SHOULD BE SENT TO MVPA HEADQUARTERS IN A TIMELY MANNER; TO BE DISTRIBUTED TO THE NATIONAL BOARD OF DIRECTORS.

The Affiliate newsletter editor shall be considered the person responsible and accountable for all that is published or otherwise contained in the affiliate newsletter. It shall be the responsibility of the newsletter editor to verify the accuracy of any and all material relating to the MVPA, its officers, Board of Directors and policies. Failure to do so will result in the suspension, or removal of such group as deemed appropriate by the Board of Directors.

Finances:

No affiliated organization shall create any financial liability, nor shall it enter into any contracts affecting the MVPA or its interest without the express written consent of the Board of Directors. Said consent will then be granted only on a case-by-case basis. Affiliated organizations shall not hold nor shall they cause the MVPA to be held financially or otherwise liable for the actions or lack of it.

Affiliated organizations shall maintain an accurate set of books-of-account delineating cash flow and be accountable to its members and the National Board of Directors. Such Affiliated organization shall make available to its members and National a financial statement upon request.

Affiliated organizations shall be financially responsible for any and all liable charges that may result from acts, activities and/or conduct perpetrated or sponsored by the affiliate or its members.

Affiliates shall not co-mingle funds with private funds. Affiliates must disperse their funds through a checking or savings account maintained for this reason and proper records must be kept on all transactions.

Your group may qualify as a tax-exempt organization; you should consult with a local accountant or attorney if you wish to incorporate.

Legalese:

The MVPA may enter into contracts with affiliated organizations for the purpose of conducting conventions or other activities.

Unsafe acts, acts that may cause liability or acts of a political nature by the affiliated organization that may cast the MVPA or military vehicle preservation in an unfavorable manor shall be grounds for automatic termination of the status of affiliation or recognition of any special events. The Board of Directors shall be the sole judge of such unfavorable conduct.

The Board of Directors shall retain the right to terminate affiliation with any organization, which has ties of affiliation with any group that leads to a situation not in the best interest of the MVPA. The Board of Directors shall be the judge of the best interest of the MVPA.

Any and all fund raising activities which uses the MVPA's logo, name, description or variation thereof, shall advise the Affiliated Group Chairman within a reasonable time period in advance of such activity. Such notice shall be given for each activity.

Affiliates shall not run any event which conflicts with a national event or that of another chapter in the same geographical region.

Benefits:

Advertising: An affiliated group in good standing will receive a 40% discount on Supply Line display advertising of events they host pertaining to military vehicles. Limit one ad per issue. Payment must accompany the camera-ready copy, which must comply with all Supply Line advertising guidelines in effect at the time of ad publication.

Membership List: An affiliated group in good standings can request a list of MVPA members in their area for purposes of membership recruiting and event promotion.

Group Listing: An affiliated group in good standings will be listed in the "Affiliate Section" of each Supply Line, to include your meeting schedule, President and Newsletter Editor contact information.

Convention Table: An affiliated group in good standings will be given a promotional table at each MVPA convention, at no charge, to share your group's activities and recruit new members. Sales are not permitted unless it is novelty items that contain the group's logo.

Event Listing: An affiliated group in good standings can have their military vehicle events listed in the "Upcoming Events" section of Supply Line.

Recruiting Brochures: An affiliated group in good standings can request free color brochures on which the group's information can be stamped and distributed for recruiting purposes.

Representation: An affiliated group in good standings can attend the "Presidents Advisory" meeting at each convention. This is an opportunity to help set the future direction of the MVPA, by sharing ideas and questions with National MVPA Board members.

POLICY 5: Annual Convention

(Adopted June 1982 / Amended: February 1999, March 2001, June 2004, March 2006, March 2007)

Hosting A MVPA Convention:

1. The MVPA, realizing the complexity in hosting a national convention, has determined that certain requirements are necessary for a successful convention. These are published in the Convention Guide for Affiliated Groups Hosting a National Convention". Copies of this guide are available from National Headquarters.
2. MVPA National is financially liable for the event and all contracts will be approved and signed by the C.O.O. or Convention Chairman.
3. The Host Affiliate will be reimbursed for all of their pre-approved expenses.
4. The Host Affiliate will be awarded 30% of the Net Income payable within 90 days of the convention's conclusion.

Affiliate Host Requirements:

1. Must be active and in good standing with National a minimum of 3 years prior to the event
2. Must have a minimum of 20 members that are active members of National MVPA
3. A letter of intent from the Affiliate President must be signed by a minimum of 20 Affiliate members (active in National) and forwarded to MVPA-HQ prior to the presentation to the Board.
4. The Convention location must meet certain size, price, hotel and airport requirements as outlined in the "Convention Guide" This information must be presented to the National Convention Chairman prior to the presentation being placed on a Board Meeting agenda
5. The Affiliate President or Affiliate Convention Chairman must make a presentation to the MVPA Board at either a Summer or Winter Board Meeting. This must be done at the Affiliate's expense but will be reimbursed if a convention is awarded.

The Admittance Policy is as Follows:

1. MVPA members & non-members are permitted to enter the swap meet & vehicle display on all show days.
2. Thursday & Friday entrance by non-members will require payment of the "Member Registration Fee"
3. Saturday entrance will be by a per-adult fee or donation for members and non-members
4. Non-members cannot pre-register therefore will not be eligible

for registration discounts or vehicle participation.

5. Non-members cannot purchase meal or tour tickets in advance, but they may do so at the door if available.
6. MVPA Members can register non-members as their guests with full privileges including the pre-registration discount, advance tour and meal ticket purchase.
7. Only MVPA members can attend the Board, Membership & Affiliate Support Meetings.

POLICY 6: Associate Member Benefit (Adopted March 2007) * To take effect January 1, 2008

The following benefits and privileges will be granted to all Associate Members in good standing as outlined in the MVPA Bylaw and Policies:

1. A listing of your business, location & contact information in 6 issues of Supply Line annually
2. 20% Supply Line Ad Discount * Add 5% - 3 Issue Prepay * Add 10% - 6 Issue Prepay
3. Delayed Supply Line ad payment 15-days after publication date-excluding prepaid discounts
4. MVPA Associate Member Logo added to your Supply Line ads
5. Have a voice in Board decision through the Associate / Business Committee
6. 10% Discount on MVPA Convention vendor tables or spaces
7. "First Chance" at MVPA Convention table or space selection
8. Delayed vendor table or space payment 30-days prior to the MVPA Convention
9. 25% Discount on Convention program advertising

POLICY 7: Memberships

Family Membership-Shared Member Number between Spouses (Adopted March 2005)

An individual member number may be shared between spouses. This will be known as a family membership and identified by adding an "F" to the end of the member number. There is no additional fee for the family membership and it will apply to the following classes of membership: United States-Regular and First Class, Overseas-Regular and Air Mail, Canadian-Regular. It does not apply to Life, Associate or Complimentary Memberships. This will qualify both spouses as active MVPA members, but will allow for only 1 vote in MVPA elections and other matters, and one set of 10 publications per year.

Associate & Dual MVPA Memberships (Adopted July 1992 / Amended March 2001)

An individual or business requesting Associate Membership status will be approved and periodically reviewed by the Associate Membership Committee based on the following criteria: An individual or business who attends two or more major Association conventions/rallies yearly as a vendor, or publishes a catalogue, or advertises regularly in the MVPA and/or two or more chapter publications, or who advertises regularly in other publications primarily sold to military vehicle collectors.

Once an Associate member is approved and pays the appropriate dues the individual or business will be listed in the "Associate Section" of each Supply Line. It is the Associate Members responsibility to make sure the listings are correct and up to date.

The owner and/or other partners or employees of the business may hold an individual "Life" or "Regular" membership in the MVPA. The individual membership is separate from associated membership and must be paid for as any other individual member.

Associate members are business members, and as such do not have the ability to vote on MVPA matters. Individual members do have the right to vote on all official business of the MVPA.

POLICY 8: Discipline Against Members
(Adopted March 2001, revised August 2005)

Policy Definition:

The policy for "Disciplinary Against Members" is as follows:

The areas of conduct listed below are covered by this policy:

1. Any act or action of a member(s) of the MVPA that brings discredit upon the Military Vehicle Preservation Association.
2. Any violation by a members(s) of the MVPA of the Continental United States Federal, State, County, Township, or Municipal Laws that would directly or indirectly bring discredit upon the MVPA.
3. Any violation by a member(s) of the MVPA of the laws of any foreign jurisdiction that would directly or indirectly bring discredit upon the MVPA.
4. Any act or actions that violates the by-laws of the Military Vehicle Preservation Association.
5. Any act or action(s) that would lead a reasonable and prudent individual to believe that such act or action would be detrimental to the MVPA and/or to the members(s) of the MVPA.

If an MVPA members is charged criminally with an offense that would fall into one of the above listed categories for disciplinary action, the resultant dismissal or subsequent revocation of the criminal charges will not impede the implementation of actions against the member by the Board of Directors.

Complaint Process:

The initiation of a complaint against an MVPA member is possible through several methods:

1. By any member of the MVPA Board of Directors
2. By any member of the MVPA
3. By any non-member of the MVPA

There are different levels of complaints, they are:

1. Emergency Complaint - requiring immediate response
2. Non-Emergency Complaint - not requiring immediate response

Whenever possible the complainant should submit a written complaint that contains the following:

1. Complainant's name, address, and telephone number
2. Membership number, if applicable
3. MVPA member that complaint is lodged against
4. Any applicable witnesses, including their names, addresses, and telephone numbers
5. The date of the incident
6. A written description outlining the complaint

If the complainant refuses to identify him or herself, then the board of Director or MVPA headquarters staff, who received the complaint, will make a notation of the incident and file it with headquarters.

The reluctance or refusal of the complainant to identify themselves and to remain anonymous, may create a problem in the investigation or verification of pertinent criteria in the complaint. Therefore, the anonymous complaint may be weighed, as a determining factor, in the decision of the Board of Director(s).

All investigative materials will be permanently filed at the headquarters office.

Conduct of the Investigation:

The classification of a complaint that warrants actions by the MVPA Board of Director(s) will be classified in one of the following categories:

Emergency - a complaint or incident that requires an investigation by the Board of Directors, or a Director to an incident that

requires an immediate response. This investigation will apply to those actions of an MVPA member that are currently or have just occurred.

Whereas immediate action taken will prevent an act from continuing to occur or from a reasonable belief that it will occur again within a short time period.

The immediate need to protect the member of the MVPA, the public in attendance at any sanctioned MVPA event, and/or the interests of the MVPA, would be a primary objective.

Non-Emergency - a complaint or incident that requires an investigation and a decision by the Board of Directors(s). Whereas, the determination of the initial investigation will not require an immediate response due to the belief that the incident is contained and the likelihood of additional violations is not foreseen.

Additionally, those factors weighed should include the results of a delayed disciplinary decision and its relation to any further problems that any delay would create.

Notation: No Director(s) or staff of the MVPA are required to take any action in a situation that would place themselves or others in a potentially harmful situation. Any incident that would warrant the need for a local law enforcement intervention should be immediately assessed and prompt notification and a request for law enforcement interaction will be sought.

The member of the MVPA that is investigated shall not construe the preliminary actions of any individual Director(s) in an Emergency to be conclusive in nature. Only a formal vote of the MVPA Board of Directors, with a majority vote, that affirms or denies disciplinary actions is the only official result of an investigation. All other actions are a temporary remedy to protect the interests of the MVPA, its members and/or the general public.

Whenever possible, all pertinent parties involved in an incident should be consulted. The member under investigation will be afforded the opportunity to present their defense to any complaint.

Member Response:

The member of the MVPA under investigation shall have a reasonable time period to respond to the accusations and provide a defense. A member subject to discipline must be notified in writing by first class mail sent to the last address of the member shown on the corporation records not less than fifteen (15) days prior to the inception of said discipline stating the reasons therefore. The member shall have the opportunity to be heard, orally or in writing, not less than five (5) days before the effective date of the discipline by a person or persons authorized to decide that the proposed discipline not take place.

Notification of the MVPA member(s) under investigation may require a verifiable form of communication.

Failure of the MVPA member(s) to respond to a complaint after two verifiable efforts have been made can be deciding factors taken by the Board of Directors in rendering their decision.

Conclusions to Investigations:

The resultant discipline shall be one of, or a combination of the following:

1. Exoneration - This conclusion will free the accused of all wrongs or blame
2. Censure - This conclusion will require a written formal reprimand issued by the Board of Directors
3. Suspension of membership - This conclusion will result in a period of suspension to be determined by the Board of Directors

4. Termination of membership - This conclusion would result in the permanent revocation of the MVPA membership, rights and privileges of the accused
5. Permanent exclusion - This conclusion shall permanently exclude the accused MVPA member from any attendance or participation, either directly or indirectly, in any MVPA sanctioned event. This shall include a ban on any business interests they may hold as a vendor, any guest privileges, advertisement in any MVPA publication, soliciting at an MVPA sanctioned event.

Communications:

It is in the best interests of all parties involved to have a timely conclusion to any and all investigations. Therefore, the MVPA Board of Directors will not be restricted to conduct the investigation(s) at a formal Board of Directors meeting. The Board of Directors may utilize any of the following forms of communication to expedite the investigation and render its decision.

1. MVPA Board of Directors meeting
2. In person interviews
3. US Postal and Foreign Postal Mail service
4. Private carrier parcel services
5. Telephone calls
6. Telephone conferencing
7. Facsimile machines
8. Electronic mail, E-mail
9. Video conferencing
10. Or any other form of communication deemed reliable by the Board of Directors

The MVPA, MVPA Board of Directors, Director, or any authorized representative will have the right to mechanically, or electronically record any segment of the investigation conducted and is not restricted in its use of recording, unless done so by law. The individual(s) who are being recorded are to be advised of the recordings and, if possible, their permission obtained to record. However, a refusal to allowing the recording of the process may be considered in the final result of the investigation.

The need to provide all of the Board of Directors an opportunity to hear any rebuttal from the member under investigation is provided by allowing the board members the ability to hear a recording of any interviews.

POLICY 9: Non-Discrimination Policy

It is the policy of the MVPA not to discriminate based on race, color, sex, age, religion, national origin, disability, or other non-merit factors in compliance with Title VI of the Civil Rights Act, the Americans with Disabilities Act, and Sections 504 of the Rehabilitation Act of 1973.

**POLICY 11: Firearms in Public Policy
(Adopted March 2005)**

Safety at all MVPA sponsored or sanctioned events ("MVPA Event") is of paramount importance. Firearms, whether or not operational, may not be mounted on any vehicle while in transport to or from any MVPA Event. Firearms, unless incapable of removal, may be only be mounted on vehicles after the vehicle has been registered at the MVPA Event and is positioned in its approved location at the MVPA Event site. Firearms, whether or not mounted on vehicles, may not be pointed, aimed or directed at persons or property, and must be positioned so as to avoid any threat of danger to persons or property. MVPA reserves the right to issue additional conditions and requirements for the display of firearms at MVPA Events. The term "firearm" shall include any

rifle, musket, gun, pistol, shotgun, machine gun, bazooka, artillery, cannon, missile and any other firearm or weapon capable of discharging any ammunition or projectile, and includes any replica of a firearm.

**POLICY 12: Re-enactor Guidelines
(Adopted August 2005)**

1. Weapons - All handling and firing of blanks through firearms will only be by approval of the convention director and his committee.
2. Uniforms - All re-enactors are encouraged to be authentic and appropriate in their impression and/or display. All uniforms will be worn correctly and with respect. No German SS uniforms or Germans Gestapo attire will be accepted.
3. Flags - Vertical or horizontal display of any allied National flag is permitted within the living history display. No German SS flags will be permitted in any display.
4. Table Displays - Freestanding militaria displays are allowed. (Japanese and German SS on approval). Japanese and German SS flags may be displayed only in a frame behind glass or horizontal on a tabletop.
5. Vehicles - Although no German SS uniforms can be worn, a German vehicle with SS markings may be displayed and/or judged.
6. Vehicle displays - a "combat configured" vehicle with modifications, may be entered into competition with display items considered as part of the package. Authenticity of display is encouraged.
7. Show Battles - allowed only with approval of the convention director and safety committee. The group must provide their own insurance coverage.

**POLICY 13A: MVPA Director Duties and Responsibilities
Adopted March 2007**

A Director Shall:

- A. At all times be aware that he/she is no longer a regular Member, and that his/her conduct will be held to a higher standard. Actions, words, and writings will be taken by the membership and the public as official. Anything said or done will reflect on MVPA as a whole. Directors are the "face" of the management of MVPA, and as such, they must be an enthusiastic supporter of MVPA at all times. Missouri Revised Statutes Chapter 355 covering Nonprofit Corporation Law impose a fiduciary duty and a duty of loyalty on serving Directors. As a fiduciary, a Director holds a special relationship of trust, confidence, and responsibility to MVPA and its Members. He/she must at all times use his/her best business judgment in fulfilling this duty for the benefit of MVPA.
- B. Support the bylaws, policies, conventions and programs of the MVPA. Using his/her best independent judgment, the Director may disagree with and debate against any subject brought before the Board. Work in process by the Board shall remain confidential until completion and release for distribution. Once a decision is made the Director shall accept the majority decision and support it publicly.
- C. Attend meetings of the board; register and attend annual national conventions; and attend meetings held at the conventions. It is desirable that the Director wear a nametag; be available to assist with any and all aspects of the execution of the convention; preside over, if assigned, and attend the various meetings and forums presented at the convention, including the awards banquet; and be an avid supporter of the convention and the host affiliates.
- D. Bring all matters of the MVPA membership and affiliates before the Board, in a timely manner, no matter how trivial a situation appears.

- E. Shall be involved with their local MVPA Affiliates in the following areas when possible:
1. Regularly attend Affiliate activities, be available and communicative.
 2. Initiate Affiliate newsletter articles to note and promote MVPA National activities.
 3. Solicit Affiliate group members to run for the Board.
 4. Attend Affiliate board meetings; update them on MVPA board activities & ask for their input.
 5. Establish MVPA presence at major affiliate events, i.e., a table with samples of MVPA publications and brochures, promote future MVPA conventions, and be available for 1-2 hours for questions and comments.
- F. Support the Headquarters staff. Reasonable requests may be made of the staff for help and information. If the request is out of the norm the Association Manager will refer the Director to the C.O.O. who may consult with the Executive Committee for a final decision.

A Director Shall Not:

- A. Be in a business that in any way derives its customer base from the MVPA membership or the military vehicle hobby nor use the MVPA for any personal, financial, political, or any other gain.
- B. Allow anything in their Board book to be published in a public forum, photo copied and/or distributed without the express approval of the Board.

**POLICY 13B: Director Oath of Office
Adopted March 2007**

Newly elected Directors take office as soon as the election process is complete and he/she is notified. They will participate in the winter meeting at which time he/she shall be sworn into their position in acknowledgement that they are a member of a team who has been charged with the responsibility of managing the Association. At that time he/she becomes a fiduciary trustee of the MVPA pledging to uphold the trust of the association. Fiduciary: A Person who holds trust, a trustee, a person who stands in a special relationship of trust, confidence, or responsibility in his obligation to the membership of the MVPA.

I _____ do solemnly affirm that I will faithfully execute the duties of Director of the Military Vehicle Preservation Association, follow the MVPA Director Duties and Responsibilities and will to the best of my ability preserve and execute the mission of the MVPA.

Sworn and subscribed before me by applicant on this ____ day of _____, 200__.

Signature of Person Administering Oath (Print Name)

Signature of MVPA Secretary (Print Name)

Signature of Director Taking Oath

The signing of this document is voluntary

**Policy 14: MVPA Director Benefits
(Adopted November 2006)**

The following Director benefits are covered by the MVPA:

1. Travel expense reimbursement to the winter and summer meetings plus any "special meetings" called as per the bylaws. The maximum, currently \$500, is periodically reviewed and set by the Board.

2. Winter meeting hotel room and 4 meals*, plus 1 summer meeting meal.
3. Complimentary 1st Class MVPA membership during time of service.
4. Directors may purchase "Supply Room" items at cost during time of service.
5. One complimentary MVPA golf shirt given at the first board meeting.
6. Complimentary individual convention registration plus Friday & Saturday evening meal ticket.
7. Copies of all Affiliate Newsletters
8. Director & Officers Liability Insurance

* The winter meeting Saturday evening meal can include up to 6 members of the convention host affiliate, to be selected by the convention host chairman. All MVPA members are welcome to attend the dinner but must pay for their own meal. One-month advance notice is required to insure sufficient seating.

**POLICY 16: Judging Chairman Guidelines
(Adopted November 2006)**

This is an ad hoc board position and will have no voting rights.

The following is required of the Judging Chairman:

- 1) Solicit judges prior to each annual convention.
- 2) The Judging Chairman or their designee shall supervise pre-judging at move-in.
- 3) Preside at the judge's breakfast & meeting just prior to the start of judging.
- 4) Supervise the tabulation of points and present the winners in writing to the President at least 4 hours prior to the start of the awards banquet.
- 5) Comply with the MVPA's judging guide.
- 6) Update the Board at the summer and winter meetings on the judging program and suggest changes when deemed necessary. The updates can be carried out in person, electronically or via an Executive Committee member.
- 7) Report to the Executive Committee on all matters.
- 8) All judging decisions are final - once the forms are tabulated and approved by the Chairman

The Judging Chairman will receive the following benefits:

- 1) Up to \$500 in travel expenses to the annual convention.
- 2) A complimentary Friday & Saturday evening meal ticket at convention.
- 3) Complimentary individual convention registration.
- 4) Complimentary MVPA golf shirt.
- 5) Complimentary MVPA membership while Judging Chairman

**POLICY 17: Meeting Minutes
(Adopted November 2006, Amended March 2007)**

No audio or visual recording of any kind, except the one that may be made by the Secretary or a member of the Headquarters staff for the purpose of preparing the minutes, shall be made at MVPA meetings: To include, but not limited to, the winter and summer Board Meetings, General Membership Meetings and Special meetings.

No copies of the recording will be made and the original will be destroyed once the Board has approved the minutes.

The Secretary or Headquarters staff shall in addition to monitoring the audio recording take notes to insure that the minutes include motions, decisions made, volunteered and appointed duties in accordance with Roberts Rules of Order Newly Revised.